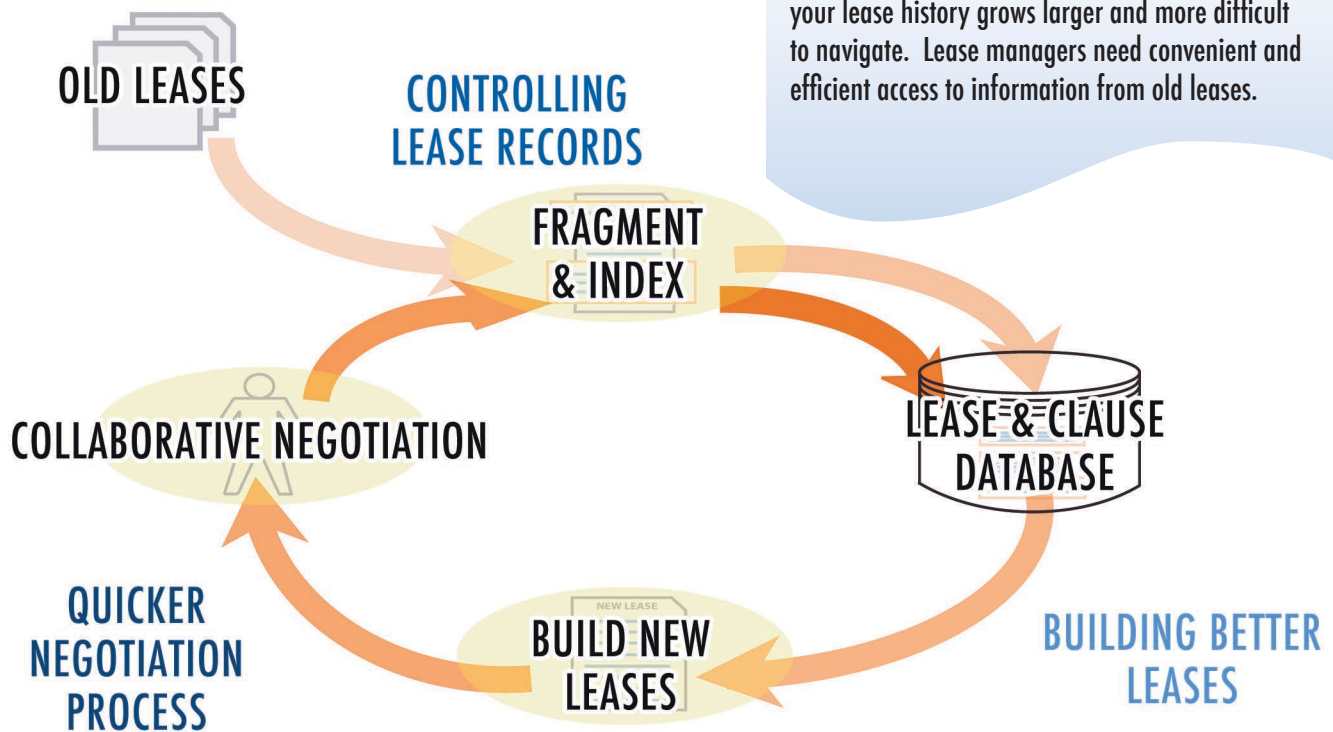


LEASE FLOW

AN EFFICIENT LEASE BUILDING AND NEGOTIATION PROCESS.

ARE YOUR LEASE RECORDS UNDER CONTROL?

Your company likely stores old leases in paper file-rooms or in various electronic formats. You also file new leases after signing them so that day-by-day your lease history grows larger and more difficult to navigate. Lease managers need convenient and efficient access to information from old leases.



IS YOUR LEASE NEGOTIATION PROCESS LONG, ARDUOUS, AND INEFFICIENT?

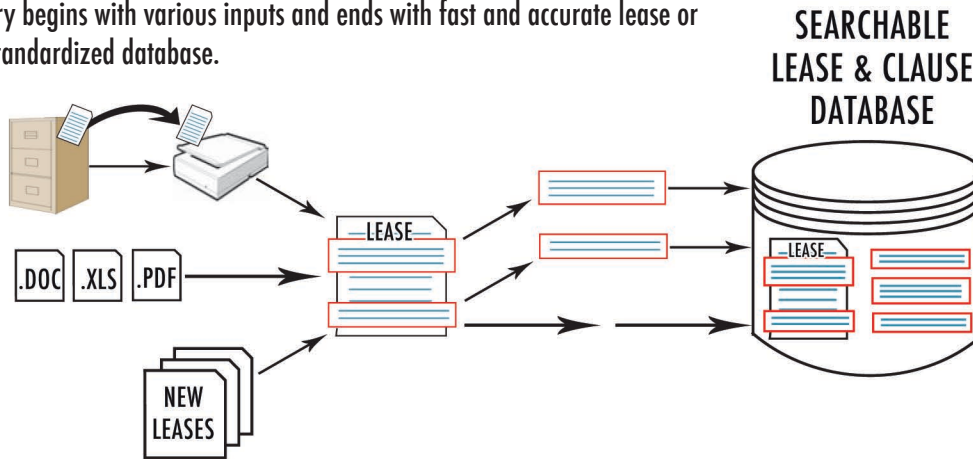
New leases undergo complex legal editing before a final draft is resolved; however, companies lack an efficient method to get a lease reviewed by multiple parties. Linear processes, such as email routing, do not recognize the nonlinear nature of your lease review.

CAN YOU BENEFIT BY BUILDING BETTER LEASES?

The ability to quickly sign a profitable lease is directly related to the quality and accuracy of the initial contract. Reducing the time you spend in lease negotiations is possible through quick reference to old lease information and pre-approved standard clauses.

Take Control and Build Better Leases

DocPipes Topic Indexing is the first step in a streamlined lease management process. An organized lease history begins with various inputs and ends with fast and accurate lease or clause retrieval in a standardized database.



CONTROL A VARIETY OF INPUTS:

- Leases in paper storage
- Contracts in virtually any electronic format
- New leases

CLAUSE MANAGEMENT:

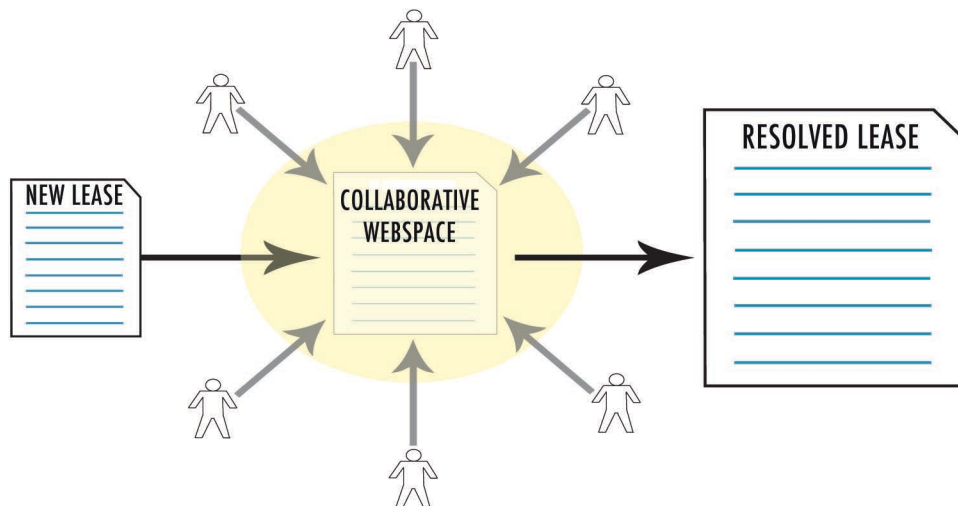
- Extract and classify relevant 'standard' clauses from each lease
- Quick access to individual clauses or whole leases

BUILD BETTER LEASES:

- Reuse clauses from database to keep new leases consistent
- Access to corporate standards or tenant specific clauses for more accurate leases

Efficient Negotiation Process

DocPipes Web Negotiator provides a unique solution to inefficient lease negotiations restricted by linear document flows. Web Negotiator hosts a newly built lease on a collaborative website for review and resolution.



ONE LEASE, MULTIPLE NEGOTIATORS

- Multiple editors can collaborate on the lease
- Changes to the original copy are tracked

LINK TO LEASE RECORDS

- Resolved leases are indexed and routed back to the records database
- Old and new leases become seamlessly integrated and organized